

COVID-19 POLICY

The intent of this policy is to set out expectations and guidance for staff and families during Covid-19.

In order to meet operational guidance requirements by the Ministry of Education during the Covid-19 pandemic, the following the requirements and documents will be utilized by all staff working at Fort Erie Co-operative Preschool.

POLICY

1. Covid-19 Child Care Center Operations Protocol

The Operational Guidance During Covid-19 Outbreak CHILD CARE RE-OPENING guidelines has set new operational measures that are required in order to safely re-open child care.

Definitions:

Cohort: a group of children and the staff members assigned to them, who stay together throughout the duration of the program for a minimum of (7) seven days.

HDLH: How Does Learning Happen? Ontario's Pedagogy for the Early Years.

Staffing

- As of September 1, 2020, child care settings may return to maximum group sizes as set out under the Child Care and Early Years Act, 2014 (CCEYA) Staff and placement students are not included in these ratios, however will be assigned to specific groups where possible.
- This does not apply to Resource Consultants supporting the program, nor does it apply to screeners and custodians
- Mixing of groups (cohorts) will not be permitted
- Cohorts must stay together throughout the day and are not permitted to mix with others cohorts
- Movement of supervisors/designates should be limited between rooms and only when necessary
- Staff will work only at one child care centre
- Supply staff will only support one child care centre
- A one-time staff transfer to another child care site will be considered based on Public Health approval (e.g., transfer to a new job posting)
- Room licensing and ratio expectations must be maintained, however during the pandemic we will create smaller program groups when possible to encourage social distancing
- Reduced ratios are permitted as set out under the CCEYA provided that cohorts are not mixed with other cohorts

Staff Schedules

- The Supervisor will set staff scheduling and implement with the child care centre teams to ensure:
 - Staff, children, and cohorts are set and maintained whenever possible
 - To monitor replacement staff and supply RECEs to ensure that, whenever possible, replacement staff will be assigned one cohort

- Scheduling of staff will consider that cohorts may not be mixed at the beginning or end of the day
- Schedules may be required to be adjusted based on operational needs and hours of care that families will require

IN-PROGRAM CONSIDERATIONS

Drop-off & Pick-up Procedures

- In the event that we should reach our maximum ratios per room, we will then assign separate cohorts. Fort Erie Co-operative Preschool has designated separate entrances that support physical distancing (i.e., children of one room enter Door A and children of another room enter Door B)
- Staggered entrance times will be assigned to each family
- Parents and family members are not to go past the screening area unless the child is having separation anxiety; screening of parents will be needed at that time
- Parents or family members that are picking up and dropping off children must stay on social distancing paths and must not interact in the children's play space
- Only one parent or family member is permitted in the screening area
- Face coverings must be worn in the indoor screening area by adults
- All entrances will have alcohol-based hand rub
- Children will be given hand sanitizer before entering their program
- Signage/markings on the ground will direct families through the entryways
- Personal belongings (e.g., backpacks, clothing, etc.) should be minimized, and belongings should be labeled and kept in the child's cubby or a designated area
- Strollers are to be kept outside by the entrance; during inclement weather, they'll be placed in our outdoor shed
- Daily records must be kept of anyone entering the child care centre, including cleaners, people doing maintenance, special needs support, and food deliveries. Food will be dropped off to a screener and placed in a bin at the front door to limit people entering the facility
- No non-essential visitors admitted to the child care centre
- The Visitor Log Book will be maintained and recorded on the Covid-19 Outbreak Visitor Log Form.
- These records must include the name, contact information, time of arrival and departure, screening completion/results of the visitor
- Records must be kept, up-to-date, and available to facilitate contact tracing in the event of a confirmed Covid-19 case of outbreak
- The records to be maintained on site
- Orientations/ meetings with families will take place by video, or telephone.
- Volunteers will not be permitted during the pandemic.
- Group events will be not be permitted e.g.: family nights, community meetings, etc.
- In-person meetings should be conducted via video or telephone wherever possible
- Students on field placement will be assigned to specific group

Physical Distancing With Children

- The Ministry and Fort Erie Co-operative Preschool recognize that physical distancing between children in a child care setting is difficult and encourage child care staff and providers to maintain a welcoming and caring environment for children
- Maintaining a welcoming and caring environment for children is imperative while following HDLH and pedagogy in child care programs
- In the event that we assign two cohorts, each group of children must have their own assigned indoor space which is separated from all other groups by a physical barrier
- When in the same common space (e.g., entrances, hallways), physical distancing of at least 2 metres must be maintained between different groups and will be encouraged, where possible, between children within the same group by:
- When setting up play space, physical distancing of at least 6 feet (2 metres) must be maintained between cohorts and will be encouraged, where possible, between children within the same cohort:
 - Every effort will be made to spread children out into different areas, particularly at meal and dressing times
 - Individual activities that encourage more space between children will be incorporated into the program
 - Children that attend on a part-time basis, as well as children attending full-time, will be included in one group and will not mix with other groups
 - Only one group will access the washroom at a time and washroom breaks within a cohort will be in smaller groups
 - Each cohort will be assigned a toilet and sink in the washroom area
 - The change table will be cleaned after every use
 - Staff will use visual cues such as pictures, stop signs, etc. to promote physical distancing
 - When possible, staff should plan activities that do not involve shared objects or toys
 - Each child will have their own craft bag including scissors, glue, play-doh, crayons, and markers, etc.
 - When possible, staff will move activities outside to allow for more space (weather permitting)
 - Mouthed toys must be removed immediately for cleaning and disinfecting and must not be shared with other children
 - There will be flexibility with time requirements for outdoor play to mitigate challenges with accessing spacing and/or rotating children on playgrounds
 - Each cohort will have separate outdoor, gym, riding, and classroom toys
 - Singing activities will be avoided indoors
- In shared outdoor space, a distance of at least 2 meters must be maintained between cohorts and any other individuals outside of the group at all times (e.g., parents picking up and dropping off children must stay on social distancing paths and not interact in the children's play space)
- There will be an increase in the distance between cots and children will be head-to-toe or toe-to-toe if the space is limited

Food Provision

- Licensees will change meal practices to ensure there will be no self-serve or sharing of food at meal times
 - Utensils will be used to serve food
 - Meals will be served in individual portions to the children

- There will be no items shared (i.e., serving spoon or salt shaker)
- Dishes, cups and utensils are not to be washed with toys in the dishwasher

Personal Protective Equipment (PPE) and Face Coverings

- PPE will be used as directed by the Niagara Region Public Health and Medical Officer of Health.
- PPE will align with the Ministry of Health guidelines for operations in child care
- All adults in the childcare setting are required to wear medical masks and eye protection
- Masks are not required outdoors for adults if at least 2 meters of physical distancing can be maintained between individuals; however, the preschool will require face shields to be worn by all staff during outdoor play
- Masks are optional for children over 2 years old at the child care centre
- Other use of PPE may be considered:
 - In the screening area
 - When cleaning and disinfecting blood or bodily fluid spills if there is a risk of splashing
 - When caring for a sick child or a child showing symptoms of illness
- When wearing masks or face coverings:
 - Be sure to wash hands before donning the mask/face covering and before doffing the mask
 - Follow the Niagara Region Tip sheet for donning and doffing a mask/face covering and for proper procedure
 - Staff will read fact sheets and watch videos to ensure proper use

Staff Training

- Staff will receive updates through COVID-19 update emails
- Staff will access current information from the Niagara Region's COVID-19 page (<https://bit.ly/2FDKnNj>)
- All staff must be trained on the proper use face coverings which will include but not limited to:
 - Fact Sheet & FAQs Face Covering for Non-Healthcare Workers: <https://bit.ly/2DXb7rH>
 - Putting on One Piece Facial Protection: <https://bit.ly/2YgsIXU>
 - Putting on Mask and Eye Protections: <https://bit.ly/2Yg6xeX>
 - How To Wash Hands: <https://bit.ly/3kSzJT3>
 - How to Rub Hands with Sanitizer: <https://bit.ly/32016o0>
 - Putting Gloves On: <https://bit.ly/3kYPSWX>
 - Taking off Gloves: <https://bit.ly/34f2Ae7>
 - Taking Off PPE (open in Google Chrome only): <https://bit.ly/3kS7Wlw>

All staff that are included in the ratios must have valid certification in Standard First Aid Training, including Infant and Child CPR required for staff that are included in the ratios, unless exempted under the CCEYA or the certification has been extended by the Workplace Safety and Insurance Board (WSIB). WSIB has indicated all certifications that expire(d) after March 1, 2020 are automatically temporarily extended until December 31, 2020.

The Supervisor will monitor the WSIB website for any updates of First Aid and CPR certification extensions for any staff whose certification expired after March 1, 2020.

Vulnerable Sector Checks (VSC)

- VSCs are required to be obtained from staff and other persons who are interacting with children on the premises.
- Licensee is not required to obtain VSCs from staff and other persons interacting with children where the fifth anniversary of the staff and other person's most recent VSC falls within the emergency period, until 60 days after the emergency period ends

2. Covid-19 Illness/Exposure Protocol

This procedure must be followed by Children's Services staff in the event that a child, parent or staff member at the centre is exposed to COVID-19.

Definitions:

SO: Serious Occurrence

CCLS: Child Care Licensing System

PROCEDURE

In the event of exposure: If a child, parent or employee exhibits COVID-19 or symptoms indicating that they are unwell, they should be sent home immediately to avoid spreading the illness. A child, parent or employee should not return to the program until they have been cleared to return by an appropriate medical professional, or as prescribed by what is permissible under a public health agency.

If a child becomes sick during care, the child will be separated from the other children. The sick child should wear a face covering until they leave the child care centre. Children under the age of two are not recommended to wear face coverings. Families will be contacted for immediate pick up from the child care centre. All surfaces and handles, items and activities that the child has used will be cleaned and disinfected in the room of the ill child. Staff will track in the daily log book the children's illness. Where ever possible toys will be removed, cleaned and disinfected. The centre supervisor or designate will contact Public Health (PH) to advise that a client/staff has been instructed to contact PH for direction.

Children's Services team will follow Public Health's Medical Officer of Health's direction if a child, parent or employee test positive for COVID-19.

Testing Requirements:

- Children, child care centre staff, and placement students at the child care premises will be referred for testing when demonstrating symptoms of the illness
 - Those who test negative for Covid-19 must be excluded from the program until 24 hours after symptom resolution
 - Those who test positive for Covid-19 must be excluded from the program for 14 days after the onset of symptoms and/or clearance has been received from the local public health unit
- Testing of asymptomatic persons will only be performed as per provincial testing guidance
- Fort Erie Co-operative Preschool will refer to the provincial testing guidance for updated information regarding the requirement for routine testing in a child care setting
- A list of symptoms, including atypical signs and symptoms, can be found in the Covid-19 Reference Document for Symptoms on the Ministry of Health's Covid-19 website

Serious Occurrence:

Child care centre licensees have a duty to report suspected or confirmed cases of Covid-19 under the Health Protection and Promotion Act. The licensee should have their local public health unit to report a child suspected to have Covid-19. The local public health unit will provide specific advice on what control measures should be implemented to prevent the potential spread and how to monitor for other possible infected staff members and children.

Serious Occurrence must be filed for children/parents/staff that may have a suspected case and have been tested or confirmed cases of Covid-19 under the Health Protection and Promotion Act, or you become aware of a suspected or confirmed case of Covid-19 related to:

- A child enrolled at the child care centre
- A parent/guardian or sibling of a child enrolled
- A staff of the licensee currently working at the child care centre

Steps for filing COVID-19 related Serious Occurrence:

- SO report must be filed through CCLS as “life threatening injury or illness”
- Notify Children’s Services Manager
- Notify local Public Health unit immediately and follow all direction
- Notify Child Care Quality Assurance Licensing Branch Regional Manager (Children’s Services Manager or Supervisor will complete this step)
- Notify all parents of children enrolled at CCC (confirm with PH that SO notification form is sufficient notice)
- Notify your CMSM/DSSAB
- Follow the regular Serious Occurrence reporting requirements (including submitting a SO report in CCLS and posting the SO notification form)
- The following language will be used for the Serious Occurrence, as recommended by Public Health:
 - Description: A member of our child care community at (name of centre) has sought a health care assessment
 - Action Taken: (name of centre) asks that you continue to follow Public Health recommendations of physical distancing and practice hand washing
 - SO Update: The Ministry of Education has deemed this Serious Occurrence closed

Where a room, centre, or premises closes due to Covid-19, licensees must report this to the Ministry as a serious occurrence. Licensees are required to post the serious occurrence notification form as required under the CCEYA, unless the local public health unit advises otherwise.

Preventative Protocol:

Screening

- Child care staff and families will be required to sign a consent form allowing us to share screening results with Public Health and indicating that the Covid-19 Policy has been read prior to their start date
- All staff will take their temperature, complete and answer all questions on the Health Check Screening Checklist prior to commencing their shift
- All children and approved visitors will be screened daily at the front entrance by a staff or screener. This will require having their temperature taken daily, as well as parents completing the Health Check Screening Checklist for their child
- Parents will only be screened in a situation where they need to enter the building (e.g. child separation anxiety)

- Families will be notified of the screening process in their orientation packages and reminded of this requirement through visible signage at the entrances and drop-off areas
- Screening will occur at the classroom entrances and/or outside the playground gate (weather permitting) before being permitted into the child care centre
- If an answer is yes to one of the pre-screen questions, an entrance is not approved into the child care centre and it may be advised to contact your health care professional (e.g., illness/symptoms questions)
- Only one parent or family member will be permitted to accompany their child into the indoor screening area and face coverings must be used by all adults in that screening area
- All staff, children, and families must use hand sanitizer upon entry into the child care centre and remain on the designated stickers on the floor while waiting to be screened
- Alcohol-based hand rub containing 60% - 90% alcohol content will be placed at all screening stations out of reach from children

Covid-19 current symptoms as listed on Niagara Region Public Health's Covid-19 website <https://bit.ly/3giJSVG>, and the Health Check Screen as approved by Public Health.

- Each staff and family response must be recorded on the Health Check Screening checklist
- Each Health Check Screening checklist will be stored on premises following record retention policies
- Where an individual does not pass the screening and is not permitted to attend the program, this does not need to be reported to the local public health unit
- The child care centre will follow advice from our public health unit regarding precautions to have in place
- Screeners will take appropriate precautions when screening and escorting children to the program, including maintaining a distance of at least 2 metres from those being screened, or being separated by a physical barrier (such as a plexiglass barrier). If a 2-metre distance or physical distancing cannot be maintained, personal protective equipment (i.e., medical mask and eye protection such as a face shield) will be worn
- Only one family at a time will be permitted to be screened. Additional families awaiting entrance must wait outside of the building or in line by the playground entrance on designated circles
- They will be reminded to keep physical distancing space between each other while they wait
- Markers every 6 ft. (2 meters) will be set up reminding people to keep a safe space.
- The pre-screening area, including door handles, thermometers, windows, tables and plexiglass must be disinfected in-between each family by the screening staff (See Cleaning and Disinfecting Protocol)
- Children will be transitioned to the playrooms by a staff, unless the child requires additional supports while transitioning from parent to CCC staff
- At pick up times, parents will be required to wait outside at the entrance for staff to accompany their child(ren) to the door.
- Families are required to follow their staggered assigned drop-off and pick-up times
- Families are required to follow in and out paths while walking through the playground

Actions to Protect Your Health

- Wash your hands often with soap and water or alcohol-based hand sanitizer
- Sneezing and cough into your sleeve
- Avoid touching your eyes, nose or mouth
- Avoid contact with people who are sick

- Stay home if you are sick
- Remind parents that they should be monitoring their children's health and keeping children who are unwell at home
- If travelling outside of Canada, stay home for 14 days and remind parents to do so as well, unless otherwise advised through the screen
- All adults in a child care setting will be required to wear medical masks and eye protection (face shield).
- Shields will be required outdoors by staff, although masks are only required outdoors when physical distancing of 2 metres cannot be maintained between individuals
- Shields and disposable medical face coverings will be provided for staff.
- For children that wear reusable masks in the program, it is recommended that they be laundered daily and it is the responsibility of the parent to have clean coverings available for their next day
- Reasonable exceptions for masks will be made for medical conditions

Management of Children and Child Care Staff with Possible Illness (Covid-19)

A single, symptomatic, laboratory-confirmed case of Covid-19 in a staff member or child must be considered a confirmed Covid-19 outbreak, in consultation with the local public health unit. Outbreaks should be declared in collaboration between the program and the local public health unit to ensure an outbreak number is provided.

Any individual from the child care premises who is symptomatic or has been advised to self-isolate by the local public health unit must not attend the program. Asymptomatic individuals awaiting results may not need to be excluded and should follow the advice of the local public health unit.

Symptoms to look for include but are not limited to:

- fever, cough, shortness of breath, sore throat, runny nose or nasal congestion not due to allergies, unusual headaches, nausea, vomiting, diarrhea and a general feeling of being unwell
- Children in particular should be monitored for atypical symptoms and signs of Covid-19. For more information, please see the symptoms outlined in the Covid-19 Reference Document for Symptoms on the Ministry of Health's Covid-19 website

If a child begins to experience symptoms of illness (Covid-19) while attending childcare, it is recommended that:

- Symptomatic children are immediately separated from others in a supervised separate area until they can go home. In addition, where possible, anyone who is providing care to the child should maintain a distance of 6 feet (2 metres)
- If a 6-foot (2-metre) distance cannot be maintained from the ill child, advice from the local public health unit will be necessary to prevent/limit virus transmission to those providing care.
- While contacting the public health unit, at minimum the child and child care worker should wear a surgical/procedure mask (if tolerated)
- Hygiene and respiratory etiquette should be practiced while the child is waiting to be picked up
- Tissues should be provided to the child for proper respiratory etiquette, with proper disposal of the tissues and proper hand hygiene. Staff should avoid contact with the child's respiratory secretions
- Environmental cleaning of the space the child was separated should be conducted once the child has been picked up

- Contact the local public health unit to notify them of a potential case and seek input regarding the information that should be shared with other clients of the childcare centre
- Children with symptoms must be excluded from childcare as per Public Health instructions. Children or staff who have been exposed to a confirmed case of COVID-19 or symptomatic person(s), should be excluded from the childcare setting for 14 days, unless otherwise directed
- Other children, including siblings of the symptomatic child, and child care staff/providers in the program who were present while the child or staff member/provider became ill should be identified as a close contact and grouped together. The local public health unit will provide any further direction on testing and isolation of these close contacts

Staff

If a staff member begins to experience symptoms of illness (Covid-19) while attending the childcare centre, it is recommended that if possible, the staff member will separate themselves until a supply teacher takes over. If the ratio cannot be met, the staff member will maintain a distance of 2 metres from others

Fees

When a room or the whole centre closes due to a Covid-19 case and all individuals in the group or centre are required to isolate, parents will not be charged program fees during the isolation period and closure. If a child is ill and kept home until symptoms go away but does not have a confirmed case, regular program fees will apply.

Additional Support Procedures

- The child care centre Supervisor or designate and/or Children's Services Manager will check Niagara Regions Public Health Novel Coronavirus Update website daily: <https://bit.ly/2E0Kz90>
- Supervisor or designate and/or Children's Service Manager will review the following links on the website to be informed of the most updated information and changes.
 - Risk & Symptoms: <https://bit.ly/34iFQKn>
 - Frequently Asked Questions: <https://bit.ly/2E7cc01>
 - Resources: <https://bit.ly/34dDoVr>
- All staff will review our regular internal updates, provided to all employees via email, notifications regarding the Niagara Region Covid-19 Updates

Additional Staffing Supports

- Employees can access the Employee and Family Assistance Program (EFAP).
- If you are seeking Access to EFAP it is 24/7/365 – by telephone or online:
 - Call the Morneau Shepell Care Access Centre toll free at 1-844-880-9142
 - Via www.workhealthlifecom for:
 - Online access to request services;
 - First Chat: to type/text a real-time conversation with a counsellor.
 - E-Counselling to exchange written messages online with a counsellor.
- Staff can access the My EFAP mobile application that provides on-the-go support with a timely selection of articles, videos and direct access to e-counselling. Click here to download www.workhealthlife.com/myeap

** See the Operational Guidance During Covid-19 Outbreak, Child Care Re-opening for full details and expectations as per the Ministry of Education: <https://bit.ly/329qF3l>

3. Covid-19 Cleaning Protocols for Emergency Child Care Operations

This protocol ensures that the staff of the child care centre are following enhanced cleaning and disinfecting procedures. Regular, repeated cleaning and disinfection of high touch, multi-use work surfaces must be adhered to.

PROCEDURE

- All Children's Services staff including RECEs, Dietary staff and Child Care Custodians are required to follow the cleaning and disinfecting protocols indicated on Niagara Regions Public Health Novel Coronavirus Update website: <https://bit.ly/2E0Kz90> and specifically, the recommendations for cleaning and disinfecting under Public Settings link for Cleaning and Disinfecting
- All Children's Services staff including RECEs, Dietary staff, and Child Care Custodians will follow direction from Public Health's Child Care Manual (outbreaks): <https://bit.ly/3iTfLWn>

The centre's high touch surfaces will be cleaned and disinfected a minimal of twice daily and in some areas after each use. The remainder of the centre will be disinfected weekly. The staff and custodian will refer to the Pandemic Cleaning and Disinfecting Checklist, as well as the toy disinfecting log that can be found in each room. Staff and custodians will be required to provide the date and time of the cleaning in the log.

Opening Staff:

- All staff, screeners, and custodians will wear proper PPE while cleaning and disinfecting
- First staff to arrive will clean and disinfect the outside door handles, the inside door handles are to also be cleaned and disinfected prior to the centre opening.
- Sanitize your hands with alcohol-based hand rub (ABHR)
- Complete water flushing daily/weekly (operational standard requirement)
- Ensure the Coronavirus "Stop" sign is posted at the entrance to the child care centre and screening station
- Ensure the screening table is disinfected and then set up with hand sanitizer, disinfect wipes or spray, Health Check Screening checklist, pens and thermometers that have also been disinfected
- Set up playrooms as required, gather toys and equipment that was left from the night before that has been disinfected and redistribute to playrooms as necessary
- In the event of two cohorts, the children are not to be mixed with other cohorts of children at the beginning of the day

Operating Hours:

The Childcare Custodian will implement enhanced cleaning and disinfecting procedures, which will include, but not be limited to:

- Repeated cleaning and disinfecting of high touch surfaces including door handles, knobs, railings, family/client contact counters/tables, phones, keyboards, computer mouse, washrooms, outdoor play bins and gates, etc., tops and underneath of tables, chairs and any other items that the Supervisor may direct to be cleaned
- Toys, equipment, and high touch surfaces will be cleaned and disinfected after each group use by custodian during lunch and rest time; children are directed to wash hands in between each activity wherever possible

- Contaminated items are to be placed in buckets to isolate items until they are cleaned and disinfected.
- Items that can not be disinfected will be placed in quarantine for 7 day
- Disinfecting of toys will be documented on the toy disinfection logs
- The Pandemic Cleaning and Disinfecting Checklist will be completed daily, ongoing throughout the day, by custodians or staff that have completed the enhanced cleaning and disinfecting duties
- As recommended by Public Health, the removal all plush toys and items not easily cleaned and disinfected must be removed from the child care centre. Sensory tables are not permitted to be used in the program
- If soap and water is not available, alcohol-based hand rub is to be used by all staff and children prior to moving to another area of the childcare e.g. Moving from playroom to cubby area, moving from cubby area to outdoor activities or whenever transition is made, when possible
- If at any time staff notice items that are visibly soiled, they will immediately clean the area and if necessary, notify the custodian for enhanced cleaning and disinfection, this includes bodily fluids, food or outside dirt
- Items requiring laundering must be washed in hot water and bleach should be used if possible. During the drying process, high heat should be used
- Custodians will complete their regular checklist and will ensure that they notify the Supervisor when inventory is starting to deplete, recognizing challenges may occur with back orders
- The snack committee and lunch delivery will place groceries and food in a bin by the classroom entrance. A staff member or screener will place the food in the correct kitchen temperature and storage location. The bin will be cleaned and disinfected after each use.
- Physical distancing 6 feet (2 meters) will take place between cots during nap time

Closing Staff:

- Separate cohorts are not to be mixed with other cohorts at the end of the day
- When all children have been picked up, staff and/or custodian will disinfect toys and equipment. If this task is completed prior to the staff's shift being completed, the staff will assist with additional cleaning as needed; as per the Pandemic Cleaning and Disinfecting Checklist
- Disinfecting of toys will be documented on the disinfection logs
- Rooms need to be prepared for operations in the morning and countertops must be cleared so the Custodian can focus on cleaning and disinfecting surfaces
- Staff are responsible to ensure that the staff room is clean, all personal items need to be stored or taken home, so that enhanced cleaning can take place
- Custodians or staff must clean and disinfect children's lockers each night
- Screening table is cleaned and disinfected nightly
- Small toys will be washed at the end of each shift in the dishwasher on high heat/sanitize cycle. Toys must not be washed with kitchen dishes, cups or utensils
- The Pandemic Cleaning and Disinfecting Checklist will be completed daily, ongoing throughout the day, by custodians or staff that have completed the enhanced cleaning and disinfecting duties

Cleaning Products:

- Follow all direction provided by Public Health and the Public Health Inspector
- Be sure staff understand the differences between cleaning and disinfecting and that both practices are included in your process
- Disinfecting products used considered should be "low grade" hospital grade
- Work closely with your supplier to determine which products will meet the needs of your environment

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- Reference the Public Health Child Care Manual Outbreak chapter for additional information regarding enhance cleaning protocols

** See the Operational Guidance During Covid-19 Outbreak, Child Care Re-opening for full details and expectations as per the Ministry of Education: <https://bit.ly/329qF3l>

(Updated August 18, 2020)